

**MINUTES OF THE BOARD OF DIRECTORS**  
**REGULAR MEETING**  
**OTTER POND HOMEOWNERS ASSOCIATION, INC.**

**Sept. 10, 2014**

**Present:** Becky Waugh, Tim Heavers, and Jennifer Taylor, Roy Anderson, and Pat Vitela.

Meeting called to order at 10:30am

**Minutes:** Minutes from the previous OPHOA Board meeting (Aug 19, 2014) were approved.

**Board Positions:** Welcome Pat Vitela & Roy Anderson as new members to our HOA board. Pat volunteered to do the walk about and make 1<sup>st</sup> initial contact for Non-compliance items. She will document what she finds and will report to the board.

**Unfinished Business:**

Board members signed the final, time-specific, third-dog variance for Roy & Sandy Anderson.

**Tennis Courts-** Five community members attended the day for repairs. Most of the work was finished. Another date will be set at a later time to finish the work on the court.

**Open Space-**Dr. Curb has started the work on the curbing in Otter Park.

**New Signs for Pond-**the signs have been installed on both sides of the pond.

**Boathouse applications-** Applications for use of the boathouse have been sent to David Beard.

**New Business:**

**Non-Compliance letters** –Letters for those in non-compliance will be sent out by Tim.

**Review Financial Reports and Actual Costs vs Budget Estimates-** Tim reviewed the Profit & Loss for year to date. These reports were approved by the board. Tim also presented a new report, Year in Comparison to discover trends. He went over our projected budget, some adjustments were made, and each committee will submit their budgets to the board so a HOA budget will be ready for the annual meeting.

**Discussion of Repair of Gouge at Marina-**Becky proposed to have Otter Pond fix the area. She will get estimates for the fix.

**Tennis Court Sidewalk-**Becky will get estimates for repair for the sidewalks that lead to the tennis courts that are uneven.

**Newsletter Items-**A thank you will be in for those that helped on the tennis court repair. And a plea for more board members.

Meeting adjourned at 12:00pm